

# **ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

## **MINUTES**

**MARCH 13, 2007**

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, March 13, 2007, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-six members present and one member absent.

### **PRESENT**

Bacon, Judy	
Bellm, Darrell	
Coatney, Raymond	Lux, Larry
Fraser, Morrie	Nichelson, Glenn
Goodman, Frances	Novak, Joe
Harding, Bill	Pomatto, Ruth
Herschelman, Lyndal	Pratt, Vera
Jubelt, Lance	Quarton, Robert
Kiel, Bernie	Quirk, Paul
Long, Frank	Schwallenstecker, O.
	Thomas, David

### **ABSENT**

Vojas, Robert	Manar, Andrew
Watson, Julia	
Wieseman, Francis	
Wiggins, Tony	
Yowell, Chris	
Zippay, M. A.	
Zirkelbach, Jim	

## **MINUTES**

Motion by Herschelman, seconded by Pratt, to approve the minutes of the February 13, 2007, meeting. All in favor, motion carried.

## **GUESTS**

Jim Pitchford, EMA Director, informed the Board that 45 applications for assistance from FEMA to recover expenses from damages from the ice storm have been received.

Kent Tarro, Administrator of the Public Health Department, informed the Board the Senior Health Fairs which includes various health screenings, will be held in Carlinville on April 20<sup>th</sup> at Ss. Mary & Joseph Church. Additional fairs will be held in Brighton, Staunton, Virden, Mt. Olive and Gillespie. The cost for those over 60 will be \$5 and those under 60 will be \$15.

## **COMMITTEE REPORTS**

The **Economic Development Committee Meeting** met on February 20, 2007. Nora Feuquay updated the Board regarding the visitor center. The possibility of having various areas throughout the County to distribute information and facts. Motion by Schwallenstecker, seconded by Coatney, to approve the minutes as written. All in favor, motion carried.

The **Sheriff's, Building and Grounds Committee** met on February 21, 2007. The Committee directed Sheriff Albrecht, Committee Chairman Coatney, and a representative from Congressman Hare's office meet to discuss concerns regarding the rental of space in the Jail Complex for \$250 per month. The Committee discussed the use of the Circuit Clerk's lunch room, located on the ground floor behind the security personnel, for all Courthouse personnel and it will be sufficient for all employees. Sheriff Albrecht informed the Committee that a long time janitor at the Courthouse is retiring and that professional maintenance/cleaning companies had been contacted for bids. The Committee approved the power-to-act for the Sheriff to hire National Maintenance & Cleaning Inc., to provide service for the Courthouse in the amount of \$42,000 per year. The contract includes all cleaning supplies used by their employees. Sheriff Albrecht reported that he is still in the process of obtaining bids for the video system between the Judge's chambers and the jail. The Sheriff is also looking into grants for the study and restoration of the Courthouse. Sheriff Albrecht updated the Committee on the status of vehicles in the Department. Motion by Coatney, seconded by Novak, to approve the minutes as written. All in favor, motion carried.

The **Finance Committee** met on February 26, 2007. Board Chairman Manar advised the Committee of a State statute regarding the Traffic Violation Fee Fund from which revenues generated from fees and fines for judgments to be used to support the operations of the County Courts. The Committee approved for recommendation to the full Board the approval of depositing the funds collected for the Traffic Violation Fee Fund into the General Revenue fund effective September 1, 2006, for which the revenues will be used to support the County Court System. The Committee directed the Board Chairman to get an opinion from the State's Attorney the manner in which to handle the balance in the Traffic Violation Fee Fund. Dan Snodgrass gave an update to the Committee regarding recent meetings with the County employees. Bruce Williams, Blue Cross Senior Account Executive, addressed the Committee regarding the renewal dates and the time frame the Board would need to act to change it to the beginning of the Fiscal Year. Rick Wilburg, a representative from Benefits Planning, reported to the Committee that the plan is going well. Mr. Wilburg also discussed other plans that are available to employees to help them save additional out of pocket costs for medical. Finance Chairman Thomas informed the Committee that the sales tax revenue is down \$100,000 from this time last fiscal year. The Committee requested that Board Chairman Manar request the State's Attorney to submit a letter to the Department of Revenue to collect the Hotel/Motel Tax for the County. The Committee recommended to the full Board approval to establish the Animal Control Building Fund. The Committee recommended to the full Board increases in the Pet Population Fund, Assessor GIS Fund, Mental Health Fund, Recorder Microfilm and 911 Fund. Motion by Thomas, second by Lux to approve the minutes as written. All in favor, motion carried.

The **Animal Control Committee** met on February 27, 2007 to review the Animal Control Ordinance and discuss property. The Committee recommended for approval by the full Board the Animal Control Ordinance. Motion by Novak, seconded by Pomatto to approve the minutes as written. All in favor, motion carried.

The **Sheriff, Building and Grounds Committee** met on February 27, 2007 to discuss office space. After much discussion, the Committee recommended to the full Board the approval of providing temporary office space for Congressman Hare in the Sheriff's complex. Motion by

Zippay, seconded by Quirk, to approve the minutes as written. All in favor, motion carried.

On March 6, 2007 the **Road and Bridge Committee** met. The Committee approved the claims for February 2007. The Committee approved a Preliminary Engineering Agreement with Hampton, Lenzini & Renwick in Springfield, for a design of bridge carrying Chism Road over Hodges Creek was considered at an estimated cost of less than \$50,000.00. Motion by Vojas, seconded by Wieseman, to approve the minutes as written. All in favor, motion carried.

On March 9, 2007 the **General Services Committee** met. Wiggins, Chairperson of the Committee reviewed the minutes as presented. County Clerk Zippay advised the Committee on the deadlines and dates for registration, early voting and absentee voting for the April 17<sup>th</sup> Consolidated Election. Also, the Committee discussed the possible consolidation of two more precincts in the near future. Zippay updated the Committee that the new software that was purchased for the land and vital records is up and working well. The Committee went into Executive Session to discussion and no action was taken after arising from Executive Session. Motion by Bellm, seconded by Lux, approved the minutes. All in favor, motion carried.

### **REPORTS OF SPECIAL COMMITTEE**

None.

### **APPOINTMENTS**

None.

### **COMMUNICATIONS**

Motion by Pratt, seconded by Keil to place Counties at the Capitol Legislative Report on file in the County Clerk's Office. All in favor, motion carried.

### **PETITIONS**

None.

### **EXECUTIVE SESSION**

At 1:30 p.m., motion by Bellm, second by Zirkelbach, to resolve into Executive Session to discuss property. On a roll vote of 26 yes and one absent, motion carried.

### **AYES**

Bacon, Judy  
Bellm, Darrell  
Coatney, Raymond  
Fraser, Morrie

Lux, Larry  
Nichelson, Glenn  
Novak, Joe

### **ABSENT**

Vojas, Robert  
Watson, Julia  
Wieseman, Francis  
Wiggins, Tony

Manar, Andrew

Goodman, Frances  
Harding, Bill  
Herschelman, Lyndal  
Jubelt, Lance  
Kiel, Bernie  
Long, Frank

Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.  
Thomas, David

Yowell, Chris  
Zippay, M. A.  
Zirkelbach, Jim

At 1:41 pm. Motion by Wieseman, seconded by Pratt to arise from Executive session.  
Same roll call. All in favor, motion carried.

Bellm inquired as to the status of the progress of the building repairs. Roger Goodman informed the Board on the repairs to the building and the progress. The Board Chairman and the State's Attorney will review the contract to purchase the building prior to signing and making the purchase.

### **RESOLUTIONS**

Motion by Bacon, seconded by Keil, to approve the resolution for the Preliminary Services agreement with Hampton, Lenzini & Renwick of Springfield, IL for the design of bridge carrying Chism Road over Hodges Creek with costs estimated to be less than \$50,000. On a roll call voted 26 ayes and 0 nays; motion carried.

### **AYES**

Bacon, Judy  
Bellm, Darrell  
Coatney, Raymond  
Fraser, Morrie  
Goodman, Frances  
Harding, Bill  
Herschelman, Lyndal  
Jubelt, Lance  
Kiel, Bernie  
Long, Frank

Lux, Larry  
Nichelson, Glenn  
Novak, Joe  
Pomatto, Ruth  
Pratt, Vera  
Quarton, Robert  
Quirk, Paul  
Schwallenstecker, O.  
Thomas, David

### **ABSENT**

Vojas, Robert  
Watson, Julia  
Wieseman, Francis  
Wiggins, Tony  
Yowell, Chris  
Zippay, M. A.  
Zirkelbach, Jim  
Manar, Andrew

Motion by Pratt, seconded by Zirkelbach, to approve the resolution to deposit the funds from the Traffic Violation Fee Fund into the General Fund effective September 1, 2006. Same roll call. All in favor, motion carried.

Thomas inquired as to the status of the opinion of the State's Attorney regarding the balance of the Traffic Fees Violation Fund, as of September 1, 2006, being transferred into the General Fund. The State's Attorney advised that he had sent a letter to Board Chairman Manar.

Motion by Novak, seconded by Pomatto, to approve the resolution establishing the Animal Control Building Fund. Same roll call. All in favor, motion carried.

Motion by Schwallenstecker, seconded by Pratt, to approve the resolution increasing the budgeted amounts in the Pet Population Fund, Assessor's GIS Fund, Recorder Microfilm, Mental Health and 911. Same roll call. All in favor, motion carried.

### **ORDINANCE**

Motion by Novak, seconded by Bacon, to approve the Macoupin County Animal Control Ordinance. On a motion of same roll call. All in favor, motion carried.

### **CLAIMS AND OFFICERS REPORT**

Motion by Nicholson, seconded by Wieseman, to approve the Claims and Officers report. All in favor, motion carried.

### **UNFINISHED BUSINESS**

Bellm inquired as to the status of the website. Nora Feuquay stated that the website should be up and running soon.

### **NEW BUSINESS**

Motion by Bellm, second by Coatney to table the discussion for the rental of office space in the Jail Complex for Congressman Hare. All in favor, motion carried.

Motion by Keil, second by Herschelman to refer the software for time keeping to Committee. All in favor, motion carried.

Novak informed the Board on March 17<sup>th</sup> Kibbles and Klips will be holding a fundraiser to help support the Macoupin County Animal Shelter.

Vice-Chairman Jubelt expressed sympathy on behalf of the Board to Paul Quirk for the passing of his brother and to Sheriff Albrecht on the passing of his mother and father.

### **MILEAGE AND PER DIEM**

Motion by Novak, seconded by Wieseman, to allow Mileage and Per Diem. All in favor, motion carried.

### **ADJOURNMENT**

Motion by Harding, seconded by Wiggins, to adjourn at 2:03 p.m. All in favor, motion carried.

Prepared by: **Michele Zippay**